# EMPLOYMENT APPLICATION

DUNKIN'

## PERSONAL INFORMATION

FRANCHISEE:

| Name (Last) | First | (Middle) | Date / / |
|---|---|---|---|
| Home Address | | City | State Zip |
| Home Telephone ( ) | Cellular Phone ( ) | Business Phone ( ) | May we contact you at work? ☐ Yes ☐ No |
| E-mail | | | |

| Position Applying For | Date Available | Are you interested in (check all that apply) ☐ Full-time ☐ Part-time ☐ Temporary ☐ Summer |
|---|---|---|

Days and hours available. Complete if applying for restaurant position.

| Day | Mon | Tues | Wed | Thurs | Fri | Sat | Sun |
|---|---|---|---|---|---|---|---|
| From | | | | | | | |
| To | | | | | | | |

Are you willing to relocate? ☐ Yes ☐ No

Are you 18 years or older? ☐ Yes ☐ No

How were you referred to us?

## EDUCATION

| Type of School | Name and Location of School | Degree/Area of Study | Number of Years Attended | Graduated (Check One) |
|---|---|---|---|---|
| High School | Name Address<br>City State Zip | | | ☐ Yes ☐ No |
| College | Name Address<br>City State Zip | | | ☐ Yes ☐ No |
| Graduate School | Name Address<br>City State Zip | | | ☐ Yes ☐ No |
| Other | Name Address<br>City State Zip | | | ☐ Yes ☐ No |

## U.S. MILITARY SERVICE

| Branch of Service | Technical Specialization | Rank Attained |
|---|---|---|
| | | |

## CUSTOMIZABLE

(CONTINUED ON BACK)

Federal, State, and local laws prohibit discrimination based on race, color, sex, religion, affectional or sexual orientation, national origin, ancestry, age, physical or mental disability that does not affect ability to perform essential job function(s) with or without reasonable accommodation, or any other protected status not listed in this statement. Your application will be considered in full accord with applicable Federal, State, and local requirements.

## EMPLOYMENT HISTORY

List employment starting with your most recent position. You may include a description of verified work performed on a volunteer basis.

| DATES | NAME AND ADDRESS OF EMPLOYER | POSITION HELD AND SUPERVISOR | LIST MAJOR DUTIES | REASON FOR LEAVING |
|---|---|---|---|---|
| From: / mo. yr. To: / mo. yr. | Name<br>Address<br>City & State Phone ( ) | Your Job Title<br>Supervisor | | |
| From: / mo. yr. To: / mo. yr. | Name<br>Address<br>City & State Phone ( ) | Your Job Title<br>Supervisor | | |
| From: / mo. yr. To: / mo. yr. | Name<br>Address<br>City & State Phone ( ) | Your Job Title<br>Supervisor | | |
| From: / mo. yr. To: / mo. yr. | Name<br>Address<br>City & State Phone ( ) | Your Job Title<br>Supervisor | | |

Have you previously worked for Dunkin' Donuts corporate or any of its subsidiaries or Franchisees? ☐ Yes ☐ No

Name_____ Location _____

City & State_____ Position Held _____

Supervisor _____ Dates Employed From: _____ To: _____

Reason for Leaving_____

## REFERENCES

| Business references: (do not list relatives) | | | | |
|---|---|---|---|---|
| Name | Address | Work Phone No. | Title | Years Known |
| | | | | |
| | | | | |
| | | | | |

## PLEASE READ CAREFULLY

**In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand, also, that I am required to abide by all rules and regulations of the Franchisee of Dunkin' Donuts.**

SUBMIT APPLICATION

**I understand and agree that if employed, employment will be "AT WILL." That is, either I or the employer may end the employment relationship at any time, for any reason, or for no reason. I understand that receipt of this application does not imply employment and that this application and/or any other documents are not contracts of employment.**

**I understand that I am applying for work with (one or more) Dunkin' Donuts Franchisees, and not Dunkin' Brands, Inc. or any of its affiliates. If hired the Franchisee will be my only employer. Franchisees are independent business people who set their own wage and benefit programs that can vary among Franchisees.**

_____ / /

APPLICANT'S SIGNATURE DATE SIGNED

Dunkin' Donuts Franchisees are not required to use this template and franchisees remain solely responsible for designing and implementing their own human resource programs, running their day to day operations, and for complying with all applicable laws.

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